Agenda Jan 17, 2016

 Call to order: 8:13am

Roll call:

Marla Cohen - President

Jennifer Phibbs - 1st VP

Dena Hooley - 2nd VP

Melissa Ryan - 3rd VP

Jody Arnow – Treasurer

Carmen Boone – Secretary

Chairs:

Sarah Speciale

Holly Wylie

Colleen Eidemiller

Motion to approve agenda: Dena , 2nd: Jennifer

Motion to approve Nov minutes: Melissa, 2nd: Carmen

All in favor, none opposed

Corrections:

Old Business: Discussing Slate- at Lunch

Vote on Stipends- Minutes to be sent to Ruth Cox Today Motion: Marla 2nd: Dena

Grant- TBD: Marla has not heard anything regarding her follow up.

Accounting records discussion TBD: Marla to follow up on last business day of January.

Chris Voltarel responded on HOD question:

Chapters are not required to finance/budget expenses for anyone to attend National convention or the HOD meeting.  It is purely optional.  I would recommend that whatever decision you make: 1) fund completely, 2) partially fund, 3) not fund anything, that you communicate that information to potential candidates so they are aware before running for a position.

**Discussion to follow**

**Discussed options of paying fees for HOD meeting at convention. We will not pay registration for convention, 50% of room fee, 1 day for meals.**

\*\*\*Holly- no refund policy on class cancellation by registrants to be discussed during her report

Discussed fees associated with Chapter costs associated with cancelling classes

Should be a full refund if the Chapter cancels, $100 non-refundable deposit if the member cancels. Needs to be boldly stated

Member question on Red Cross relationship- waiting for defined response

Revisiting compensation plan.

Marla is following up with this question.

President’s Report:

Board Meeting at National March 5, New president will need to attend June 10-11 meeting in Tampa

The National budget was approved. They started a work group on the viability of National Paying for HOD expenses to National Convention.

1st VP Report:

Nmtaw:

Discussed T-shirts representing 100 years of licensure and 1st state to require

Link for $1 donation going to Massage Therapy Foundation

\*\*\*Discussed welcome packet with a special welcome from Chapter President

and making follow up emails instead of calls.

Discussed having 2 regional roundups this year piggy-backed on conventions.

2nd VP Report:

Convention Update: See attached budget sheet

Education report: Holy Our final class for Chi Nei Tsang has 6 registrants so far and we have about 5 weeks left. YAY us!! I'm excited for this coming year and the educational offerings we will be planning at the up

coming business meeting. I have hopes of improving communication and "advertising" of the events we are going to offer. Discovered some thing that need better defined within our class cancellation policy. We have no "non refundable" fee for cancellations of classes whether we cancel or one of our registrants cancels. This is common with other groups and might need to be considered for us.

3rd vp report

 Legislative: Melissa and Marla Met with the lobbyists to create this action plan with a timeline and key deliverables based on membership input.

We met with Senator Gentile

The medical board-The medical board wants to dismantle MTAC and want direct reporting and for one of our membership to have a voice on their board. They agree to change certified to licensed in their wording on website and in scope of practice.

**They want us to define clear scope of practice and asked that we look at this and compare to other states.**

**\*\*\*research states (Louisiana) wording on scope of practice to help revise our wording. Need wording as ironclad as possible.**

**Once process is complete, let’s have a panel of people review it (Wendy Jo, John Fred, Rick Greely, Steven from NIM)**

**Start conversation with deadline end of February for opinion.**

**Carmen divide and disseminate states.**

**Start thread on Google Drive**

Discussed requirements/prerequisites for classes

Council of schools Rick Greely- onboard with making massage therapy legislation a priority

\*\*\*\***Summary of action plan table**\*\*\*\*\*

Additional notes talking about Danny

\*\*\*\*We need to follow up with the enforcement guy who didn’t seem to know the new “truth in advertising” policy so they were not pursuing people who advertised massage- only those advertising therapeutic massage.

Treasurer:

Financial report

Nov 2015 – Dues booked. No expenses processed.

Dec 2015

 Revenue = $4,398; $404 behind budget

 Expenses = $5,447; $3,431 over budget

 NI @ -$1,049

 Membership currently @ 2,350.

Notes to Dec 2015:

 Speaker fees and expenses from Nov educational event paid.

 November Lobbyist invoice paid

YTD 2015

 Revenue = $66,729; $621 behind revised budget

 Expenses = $71,548; $8,298 under revised budget

 NI @ -$4,819

Movement to National Accounting is in process. National office will cut all checks, do all accounting and most banking. I will handle deposits of any checks and be the point person for financial questions/concerns for the chapter. I will also review all paperwork and make sure bills are coded before forwarding on to National office for processing. All RFPs must contain original signatures of requester and Treasurer and include all supporting paperwork for reimbursement. I will still issue the monthly statements and reports just like today as well as prepare any financial analysis for future projects.

\*\*\*\* discussion of compensation plan

Sports Massage:

In May, Jason Erickson is available the following weekends:

May 7-8

May 21-22

May 28-29

I am also available in June.

I can handle up to 24 people on my own, and more with a teaching assistant. I prefer to have at least 10 people in the class.

We can handle registration and compensation in one of two ways:

1. I can take registration and payment directly, and pay AMTA Ohio a % of the proceeds after my expenses are covered.

2. AMTA Ohio handles registration and payments, then covers travel, accommodations, and food for me (and a TA, if needed), and pays me $110/hour for teaching the class.

Discussed requiring refresher hands-on class required every 2 years?

How do we get people to be accountable to come to the event? Do we require a nominal fee for participating in the event? We need to get more events.

Melissa mentioned she has an inexpensive venue in Columbus for a nursing home

HOD: HOD Report

Based on our number of members, Ohio is still entitled to a total of 5 Delegates, 2 of which are to be elected at our Spring business meeting in April. My position and Mary Ellen's are the spots available.  Cindy, Jerry and Patricia were elected last year, I believe. We also need to elect as many Alternates as possible, so that we do not have a shortage as we did in August. Delegates are elected for a 2 year term and Alternates for 1 year.

Robin

Communications: Howard and Melissa are finalizing the newsletter template.

Every month have Howard upload January transfer/January new so when the next 1st VP takes office the procedure will already be in place for them.

Carmen and Howard to work on meeting times on calendars by 1/23/16.

Motion to adjourn: Jennifer 2nd: Dena

end 10:10am

Calendar Plan

Sports Massage:

Class to be marketed as for CE’s to be used in practice and a prerequisite to get onto sports massage team.

5/21-5/22 Quality Inn 614-497-9600

$250/day meeting room rental

$69/day room

Anyone who gives the secretary a date needs to get it on the calendar

Columbus for location

Looking for additional events:

Carmen – volleyball

Sara – Dayton Dragons

September 17, 2016 WPAFB Marathon

April 16th – Miami University Student Tri Oxford, Ohio (tentative)

May 7th – TOSRV – Portstmouth, Ohio (tentative)

May 28th – Triathalon Joe @ Coney Island, Cincinnati (tentative)

June 11th – Flag City Multisport Findley, Ohio (tentative)

July 3rd – JCC Independent Tri Westerville, OH

August 7th – East

August 28th –

Sept 11th - Houston Woods College Corner

Susan G. Komen Race for a cure (Sara offers to pay for registration and invites volunteers to participate) unless

CPR license is required to be on sports massage team.

Calibration needs to be every 2 years. If you’ve taken the class in the past 2 years you are grandfathered in.

Colleen will speak to Jason about integrating a 1 day refresher course in conjunction with a standard course CE’s attached.

$1/minute payment and event director gets 15%. Sara/Colleen will contact Jody to forward to Ruth within 2-3 days and the therapist should be paid in 2-3 weeks.

Discussion: possibility of $20 per 15-minute massage. Therapist gets $15, chapter gets $5 per hour

Need consistency under the tent as representatives for the TEAM.

Required 2 events per year; one paid, one volunteer. Growing to 6 events per year.

Students can work the desk and help setup they do not get paid at all.

Book 5 therapists over what is needed in case someone drops out. If therapists drops out of event, they get a reprimand letter.

There will be a contraindication list in the manual, as a guide to what to look for in case 911 needs to be called.

EDUCATION

3 Events per year

MAC – September 24, 2016

1 day 6CE course, lunch included in fee.

Chapter meeting with legislation update during lunch

(1 day this year due to the Sports Massage Class)

Ohio Chapter Convention 2017 Sharonville, Ohio – April 21-23

Hop topics:

ADD/ADHD

\*\*PTSD\*\*

FIBROMALGIA

SCIATICA

TMJ

Plantar fasciitis – Wendy Jo

Sports massage - Jason

Animal Massage (outside of scope- Holly will investigate logistics)

Neuro Muscular – Doug Nelson

Neuro Reset Therapy – Ralph Stephens (16 hours upper/16 hours lower)

Structural Relief Therapy – Taya

Ethics & Research– Susan Salvo

Ayurvetic:

Pranic healing

Qi Gong

Sound Therapy/Therapy Balls

Self Care

Marla following up with AMTA to see how to become an NCBTMB provider as a chapter (budgeting $450)

**LEGISLATIVE**

Combine legislative efforts with regional roundups to educate members.

2 roundups per year: one in March before convention and one in September using priority papers to generate interest for next meeting.

2 Go-to meetings per year. Put together a slide show with either Melissa or Danny as an intro.

The go-to meeting would have an online registration requirement for the online class with a password key to enter (receiving prior to meeting).

Use google slides to map out information