

# MEETING MINUTES - Board of Directors Call - January 29, 2017

\*All board reports are copied and pasted from the emails received, as they are received\*

Last Board call was November 20, 2016.

Call to Order:	4:08pm
Roll Call, BOD:	President, Jennifer Phibbs 1st VP, Melissa Ryan 2nd VP, Holly Wylie 3rd VP, None Treasurer, Becky McClung Secretary, Meredith Back
Roll Call, Chairs, etc:	None.
Motion to approve agenda:	Melissa Ryan; 2nd Holly Wylie  All in favor to approve January 29, 2017 agenda, none opposed.
Motion to approve November Minutes:	Becky McClung; 2nd Holly Wylie  All in favor to approve November 20, 2016 meeting minutes, none opposed.

Old Business:	None.
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New Business:	<ul style="list-style-type: none"> <li>● New Board structure</li> <li>● Elections; Board Member (formerly 1st VP), Financial Administrator (formerly Treasurer), 3 HOD for two year terms</li> <li>● 2017-18 Board meeting dates</li> </ul> <p>New Board structure information going out to members this week.</p> <p>❖ 2017-18 Board meeting dates postponed until next meeting, although Jennifer Phibbs suggests that phone meetings be moved to Sundays instead of the usual Thursdays and that meetings take no more than an hour.</p>
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President's Report: Jennifer Phibbs	<ul style="list-style-type: none"> <li>● November/December New &amp; Transfer Welcome emails sent</li> <li>● Plaque presentation to State Medical Board with Melissa Ryan was done January 11, 2017</li> <li>● <b>Becky McClung - Need to make motion to vote her on as Financial Administrator Chair</b></li> <li>● Attendees of May 2016 Sports Massage Class (SMC) with Jason Erickson have been each individually called and spoke with or left messages with advising of the credit they have to apply to our 2017 Ohio Chapter state convention. 23 people have a \$250 credit and one has a \$150 credit.</li> <li>● List of the people the credit applies to sent to Dena Hooley and Holly Wylie</li> <li>● Email sent to all SMC attendees explaining how to register and redeem their credit towards convention.</li> </ul>
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- New Chapter board structure announcement sent to Meredith to include with upcoming newsletter.
- Email Rick Greely the appropriate documents that he needs in order to handle the online elections this year.
- I have been informed I have been chosen to be on the National AMTA Human Trafficking Committee as part of the Policy Perspective Group.
- Emailed the Presidents of MI, IN, PA, WV, TN, KY, and MD to see if they would share with us their membership roster so that we may promote our 2017 convention.
- Worked with Holly to fine-tune the registration for our 2017 convention on Constant Contact.
- Reviewed budget with Becky prior to our budget meeting.
- Sent contract from Jonathen Kinney and Rick Greely to national to review for our entertainment special event at our 2017 convention. Have yet to receive it back, was sent 1/21/17. Once I receive back I will sign and forward the signed and completed copy to Rick Greely, my point of contact.
- Need to discuss the future of legislation in Ohio. Need to discuss the future and timeline with CCG. I have contract in my email, we need to determine details and timeframe.
- Officially invited via email, Belinda Jones of Capitol Consulting Group (CCG) to speak about legislation at our 2017 convention on April 22, 2017 during our annual meeting lunch break.
- Have had dialog with Cindy Lucius-Correia about being our 2017 Awards Chair. I am currently seeking out, through the HUB, a position description. I have emailed Colleen Leeders to get these descriptions. Once we have these descriptions we need to get them and the awards put into our newsletter and on our website and email our membership with a nomination form or a process that they can nominate a member.
- Presidents meeting in San Diego, CA June 1-3, 2017
- Want to talk about who would have an interest in serving as President of our chapter in the future. Anyone?
- All Ohio Chapter volunteers have access to the HUB, Meredith to send out a notice to the general forum announcing that. Login to your profile account on national website [www.amtamassage.org](http://www.amtamassage.org), the HUB should show up on the top bar to the right. I have verified all our volunteers should have access.
- **Need to vote on budget.** Must be forwarded to Chapter Accounting immediately following the Board meeting by Becky McClung. National will review and send back. We must vote on the proposed Board approved budget with our membership during the annual meeting April 22, 2017.
- Need to discuss updating our Standing Rules for Ohio to be streamlined with national with exception of online voting that needs to be in the Standing Rules. Was voted on two years ago, needs to be reflected in our Standing Rules. I have emailed Cheryl Sinakin, National Bylaws Committee Chair and she said that national is in the process of review all chapters Standing Rules so they are reflective of the changes in board structure. If we, the Ohio Board, decide to change our Standing Rules, we must get a vote from our membership in April at our annual meeting.
- \$500 donation to MTF (Ohio Chapter has the finances to cover this donation)
- ~~Discussion on OCMTS presence during the three meetings that are held each year, discussion on Ohio Chapter presence at OCMTS meeting in July/August at their convention. Who wants to be the point person? This is necessary to build alliances and foster good relationships with a powerful Ohio massage council. OCMTS disbanded.~~
- Funds need allocated for May Day at Capitol in Columbus (\$250)
- CVOP: 1 person designee which is paid at national level, need to discuss the possibility of sending a second person that Ohio Chapter covers costs of travel, lodging, CVOP, and food
- In person Board meeting in June? Retreat?
- New Ohio Chapter pins?
- Tables for convention?
- Cindy Farrar, National Board Member will be at our 2017 convention. Will help check people

	<p>in at registration and speak at our annual meeting. Ohio will cover her food and education for the weekend.</p> <p>Jennifer suggests that the Board members make frequent use of the Hub. Decided to hold our June retreat at the MAC. Suggests instating a Policies &amp; Procedures manual in place of the Chapter Standing Rules (with the exception on online elections). The AMTA – OH Chapter is subject to National’s Bi-Laws, and our Standing Rules are simply redundant. Secretary to create an in-depth comparison of the two documents so the Board and membership can be best informed when it comes time to vote on the issue. Holly is suggested to send out requests for convention tables.</p> <ul style="list-style-type: none"> <li>❖ Donation to MTF to be discussed next Board call.</li> <li>❖ New Ohio Chapter pins need further research and pricing. To be voted on at a later date.</li> </ul>
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<p>1st VP Report: Melissa Ryan</p>	<p>Last year we made a lot of progress in some ways and very little in others. We were working with Senator Gentile's office to draft a proposed bill. Unfortunately, Mr Gentile did not get re-elected and we have to start over again. We also were attempting to piggyback on an existing bill to eliminate the sales tax, but that bill failed to be addressed during the last session. On the positive side, we have made tremendous progress with our relationships with the Board of Medicine, the Dept. of Insurance and the Attorney General's office. The Medical Board is on our side. They readily acknowledge our role in Healthcare and trumpet our contribution in non-narcotic pain control. The Attorney General's office also sees our value in non-narcotic pain control as well as the value of all massage being done by only licensed massage therapists being an integral part of the control of human trafficking (prostitution). I believe the backing of these agencies are a big step forward in our legislative efforts. In the coming weeks and months there will be a lot of activity.</p> <ol style="list-style-type: none"> <li>1) We are starting to redraft our bill to include the issue of sales tax, unlicensed massage and insurance reimbursement.</li> <li>2) We will be sponsoring an information table at the State House where we will have the opportunity to explain our efforts to the legislators and answer any questions.</li> <li>3). Once the bill is introduced, we will be attending hearings and meetings to get it passed.</li> <li>4). Attempting to meet with the major insurance providers to present the concept of the AMTA helping to establish the criteria for credentialing LMTs based on advanced training to be their providers.</li> </ol> <p>The goal of the Legislative Committee is to provide all LMTs in Ohio the opportunity to practice in the spa setting or a medical setting without the need to be an employee of another healthcare provider. If anyone would like to be a part of this, please feel free to contact us.</p> <p>Melissa will be meeting with Belinda tomorrow (January 30, 2017) discuss this year’s goals.</p>
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<p>Capitol Consulting</p>	<p>None. Belinda would like the dates for our upcoming calendar year of our meetings. Once the dates are decided on, Belinda will be notified.</p>
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Update	
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2nd VP Report: Holly Wylie	<p>No board report submitted.</p> <p>Holly is looking into adding Friday to convention with possible sponsorship by Massage Envy. Needs to confirm with venue.</p> <p>Early bird registration for State Convention opening tomorrow (January 30, 2017).</p> <p>Planning to have the new Ohio Chapter pin designed mid March.</p> <p>Board of Director will be wearing red lanyards at convention to be easily recognizable to members who will be wearing black lanyards.</p> <p>This month, Holly is looking into revising current contracts and forms following decisions made in budget meeting.</p>
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3rd VP Report:	None, no 3rd VP.
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Treasurer Report: Becky McClung	<p>No board report submitted.</p> <p>2017/18 was finished and finalized today and is ready to be voted on. It reflects an expected increase in membership and allocates more money to legislative changes.</p>
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Secretary Report:	<p>Still being very new, I am currently getting acquainted with my new responsibilities as Secretary by reading past meeting minutes, learning about the Association's Bylaws and the Chapter's standing rules, conferring with my peers, etc.</p> <p>Moving forward, I plan on:</p> <ul style="list-style-type: none"> <li>● Putting together and publishing a (perhaps bi-yearly or quarterly) Chapter newsletter which will include space for advertising.</li> <li>● Being more involved with and available to my fellow Board members by offering to proofread emails and Chapter posts.</li> <li>● Looking into organizing our voting board forum posts and general Board communications.</li> <li>● Making our Board Meeting minutes easily available and up-to-date for our members by regularly posting them on our website.</li> </ul> <p>Looking to send out this quarter's newsletter by the end of February or before.</p>
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### Chair Reports

Sports Massage Team Report:	<p>No Chair at this time.</p> <p>Appointment for Sports workgroup Chair expected soon from President.</p>
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NMTAW Report: Michelle Turner,	NMTAW REPORT JANUARY 2017
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NMTAW Chair	<p>NMTAW will be October 22-28 in 2017. Budget is under consideration and a theme for the week. 2016 we had our 100 year celebration, and in 2017 it would be good to have a theme.</p> <p>I would like to have a NMTAW table at the convention or be included at some table to start the conversation with our members about what they would like to celebrate during the week. Do they want a t-shirt, or media to share in their offices and on social media.</p> <p>A goal for 2017 would be to broaden our reach in the media ie Newspaper, internet content and radio/television.</p> <p>I would also like to begin to collect media to review our year together during NMTAW 2017. Also, should John be interested I think we should also keep a historical component to the week.</p>
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HOD Report:	No board report submitted due to no activity.
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Communications Report:	<p>No board report submitted.</p> <p>Goals of updating Ohio Chapter site this month, including events and past meeting minutes.</p>
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BOD Voting. Appointments:	<p><del>Vote on Becky McClung as Financial Administrator Chair.</del> To be decided at a later date.</p> <p>Vote on budget as is written. Holly Wylie motions; Melissa Ryan 2nds the motion All in favor, none opposed.</p> <p>President Jennifer Phibbs appoints Gayle Hencye to OSMT workgroup Chair.</p> <p>Vote on Cindy Lucius-Correia as Awards Chair for 2017 AMTA – OH Chapter convention 2017. Melissa motions; Becky McClung 2nds the motion All in favor, none opposed.</p>
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Motion to Adjourn Meeting:	<p>Meredith Back; 2nd:Holly Wylie</p> <p>All in favor to adjourn. None opposed.</p>
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Time Meeting Adjourned:	5:15pm
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Meredith Back, Secretary will be taking meeting notes.