

AMTA-Ohio Chapter Board Meeting

Thursday, May 9, 2013

8:00pm

Diane Mastnardo – President

Marla Cohen – 1st VP

Jan Lewis – 2nd VP

Jennifer Phibbs – 3rd VP

Dena Hooley - Secretary

Jerry Brand – Legislative Chair

Leesa Scott – Head Delegate

Bob Kempfues – Sports Team Rep

Agenda:

1. Call to order 8:10p.m.
2. Call for New business
No new business was added
3. Approval of agenda 8:10
Motion to approve the agenda
1st Jan Lewis; 2nd Marla Cohen
All in favor; none opposed
Motion carries.
4. Minutes reviewers for minutes
Jan Lewis and Diane Mastnardo

5. Approval of minutes April 12, 2013

Motion to approve the minutes

1st Marla Cohen; 2nd Jan Lewis

All in favor; none opposed

Motion carries.

6. Board edits of minutes April 13, 2013 (annual meeting)

These will be voted on by the membership at the next annual meeting. Any change suggestions need to be sent to Dena Hooley so that the minutes can be edited.

Motion to approve the minutes from April 14th, 2012

1st Dena Hooley; 2nd Jan Lewis

All in favor; none opposed

Motion carries.

7. Old business 8:20

a. Schedule of board meetings

i. In person (July/August, October, January, March?)

June 7th 2013 for a Board Meeting in person at 2:30 to 6:30 pm and then dinner together. Location will be in the Cleveland area.

August 24 & 25TH, 2013 for strategic planning in the Cincinnati/Dayton area

Oct 18,19 & 20th, 2013 for member appreciation event in Columbus

January 11 & 12th, 2014 for budget planning. Location to be determined.

Phone Conferences:

July 15th 2013 at 8:00 to 10:00p.m.
September 16th 2013 at 8:00 to 10:00p.m.
November 18th 2013 at 8:00 to 10:00p.m.
February 10 , 2014
March 10th , 2014

- ii. Strategic planning will be August 24 & 25, 2013
- iii. Phone conference will be Mondays at 8:00 p.m. until 10:00p.m. in the following months: July, September, November, February and March
- iv. 1st VP – Communication

Marla Cohen will be in charge of this including the website, newsletter and social media.

- v. 2nd VP-Education – Jan Lewis with Regional Education reporting through Jan.
- vi. 3rd VP- Membership – Jennifer Phibbs: focusing on our school relationships and increasing our membership numbers. This includes developing the social groups within the specific areas. Jennifer Phibbs is also interested in developing the mentorship opportunities within AMTA –Ohio.

b. Appointment of Committee Chairs

- i. Legislation- Jerry Brand
Motion to approve Jerry Brand as the Legislation Chair
1st Marla Cohen ; 2nd Jennifer Phibbs
All in favor; none opposed
Motion carries
- ii. Sports- Bob Kempfues

Motion to approve Bob Kempf as Sports Chair

1st Jan Lewis; 2nd Marla Cohen

All in favor; none opposed

Motion carries

iii. Regional Education- Cindy Lucius-Correia

Motion to approve Cindy Lucius-Correia

1st Jennifer Phibbs; 2nd Jan Lewis

All in favor; none opposed

Motion carries

iv. Head Delegate- Leesa Scott

Motion to approve Leesa Scott as Head Delegate

1st Jennifer Phibbs; 2nd Marla Cohen

All in favor; none opposed

Motion carries.

c. Financials with National or in house

National has proposed to take on National. Jan Lewis would like to have more communication with National and the new treasurer before this decision is made. We have to keep in mind that National is only available only during the day.

Jan Lewis suggested that we table this for further discussion so that we can investigate the possibilities more before we make a decision.

d. Treasurer application review -

We have three applicants: Jody Arnoff, Bob Gray and Ron Hill

All three seem well qualified to take the position. Their applications are posted on the forum.

Are there specific questions that we want answered by the candidates? Send these questions either via email or on the forum to Diane Mastnardo before Sunday, May 12th.

Marla Cohen asked for clarification of what they what to accomplish on the BOD? Do they plan on taking other positions, or are they only interested in the Treasurer position.

The question was asked if background check is run on the treasurer application prior to them assuming the position

- e. Attendance at Chapter Volunteer Orientation Program (CVOP) in Evanston July 11-14

In our strategic planning, we had budgeted to send 6 people. Diane Mastnardo would like to send at least two people – Jennifer Phibbs and possibly the new treasurer. We would like to keep it only to two rooms.

Registration for CVOP just went out this week.

We will table this for further discussion.

- f. Attendance at National Convention September 24-28 Fort Worth, Texas

- i. review of P&P for registration

Diane Mastnardo has booked 12 rooms. The BOD covers Tues – Sunday. The BOD also pays for half the room. If an individual want their own room, they need to pay for the other half. We have budgeted for the BOD to go and also the 5 HOD delegates and one alternate. Everyone needs to be at leadership training on Wed at 1:00 to 4:00. Everyone will pay

their own registration in advance at the early bird price and be reimbursed after convention. Early bird deadline is August 1st.

Diane Mastnardo will be sending out an email with details for registration.

g. Review of annual meeting

Parking Lot – get copy of budget to members before meeting

Introduce candidates before voting

Discuss at lunch and vote at dinner

Introduce what abbreviations stand for at the beginning of meeting and then use the abbreviations in the meeting

i. 1 strength –

*Venue was great

*Good program of presenters and liked exhibitor setup

*Networking event on Friday – vendors were pleased with it

*Jan Lewis did a phenomenal job organizing the convention

*New to the AMTA that was presented by Leesa Scott

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ii. 1 weakness

*Seemed a little disorganized

*Having items that will be voted on in registration packets along with their agenda.

*Timing with the vendors

*Length of lunch runs over into class time

*amount of time that the drawing took

iii. Possible solution for next year

*Spend less time eating prior to starting the meetings/drawings

*Keep doing the Friday night Networking event. Vendors may open Friday afternoon next year.

*Create a “know before you go” sheet to help people, especially the new people, be better prepared to participate in the meetings and convention in general.

*Limit what we do at each meal. Don’t do everything during the same meal.

h. Ohio Council of Massage Therapy Schools (OCMTS) and Job Fair

- i. Meeting June 3 - to get better communication going on with OCMTS. Jerry Brand and Danny Hurley will be attending this meeting to represent AMTA-Ohio. Jennifer Phibbs will also plan to attend as 3rd VP – Membership Chair

- ii. Job Fair dates and availability?

Diane Mastnardo has asked Carl Meyer for more information as to what OCMTS expects of AMTA for this event.

Leesa Scott suggested that we put a survey out in the convention attendees asking what they want us to do.

Marla Cohen stated that it was very difficult to get possible employers to agree to attend.

Lack of communication as to the dates and the expectations of OCMTS of AMTA-Ohio is also a concern. We do not want to be set up fail.

Diane Mastnardo asked Jennifer Phibbs to follow up with these questions.

This topic is tabled until we get some answers from the OCMTS

- i. Strength Finder results (BOD review)

Diane Mastnardo suggested that we all read about each others strengths.

j. Reports of Committees and officers (posted to forum)

k. Sports Team

Bob Kempfues

Bill Mitchell does not know how many people are attending the Sports Massage Training class. Jan Lewis said that there are 9 people attending.

Marla Cohen will send out an email blast with the event and the date today.

Jennifer Phibbs asked that we send the information to the massage schools in Ohio. She thinks that students would be very interested in attending events such as the Sports Massage Training. We need emails and mailing addresses for the schools. Jennifer and marla were going to tackle this.

l. 1st Vp

m. Education

i. Regional

n. Legislation

o. HOD

p. Awards

Diane Mastnardo asked for a monthly report one week prior to the Board Meeting each month.

VPs will also need to post reports prior to each meeting

8. New business

There will be a phone call in the next couple weeks to vote on the Treasurer

9. Adjournment

Motion to adjourn at 10:02p.m.

1st Jan Lewis ; 2nd Dena Hooley

All in favor; none opposed.

Motion carries.